

To: Contractors for ABILITY360 Home Modification Programming

Thank you for your interest in our home modification programs for persons with disabilities.

We are required to annually check and maintain our contractor files to verify compliance with our funded programs. Please supply the following by 12/15/17.

- _____ Copy of Current AZ Registrar of Contractor's License
- _____ Copy of Affirmative Action compliance
- _____ Copy of ALL certificates of liability insurance
- _____ Copy of certificates of bonding
- _____ Current DUNS & GAGE numbers
- _____ Workers Compensation Insurance
- _____ Current price lists (effective through 2018)
- _____ Advertising materials describing scope of work, if available

Contractors should comply with current lead-based paint hazard regulations and procedures for residential structures built prior to January 1, 1978. ABILITY360's scope of work will exclude modifications affecting painted surfaces that exceed more than two square feet per room in residences built prior to 1978. (This exclusion applies only to City CDBG projects).

Please feel free to contact me directly at (602) 296-0530 if you have any questions or concerns.

Sincerely,

Darrel J. Christenson, M.S.
Vice President of Community Integration

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